

| No. | Circumstance or Situation | Is Reporting Required? | | Explanation |
|-----------|---|--|-------------------------------|---|
| | | With Sensitive Country Foreign National (FN) | With Non-Sensitive Country FN | |
| A. | Professional Relationships | | | |
| 1. | Contacts and relationships established in the course of accomplishing DOE goals and objectives, whether at one's work site or abroad. | Yes | No | May be included in trip reports or other formal but routine documentation of professional activity with both sensitive country foreign nationals and others. May also be captured during debriefings with a CIO. |
| 2. | Foreign monetary support is provided for travel to another country. | Yes | Yes | Whether or not the support is provided by a sensitive country foreign national, and whether or not the destination is in a sensitive country, the foreign monetary support must be reported. |
| B. | Personal Relationships | | | |
| 1. | Substantive personal relationships with other than family members | Yes | No | A "substantive" relationship is one that is enduring and involves substantial sharing of personal information and/or the formation of emotional bonds. By "enduring" we mean a relationship that has lasted (or is expected to last) for months or years. By "substantial" sharing of personal information we mean discussion of "private" information about oneself (that one would not routinely share with strangers, for instance). By "emotional bonds" we mean feelings of affection or attachment. Because these criteria are necessarily subjective, we must rely on your best judgment as to when reporting is required. |
| 2. | Substantive personal relationship that takes place in "cyber space" (e.g. exchanges of email or conversation in an internet "chat room"). | Yes | No | Reporting is required when thresholds for "enduring " and "substantial" relationship are met, as described above. |
| C. | Financial Relationships | | | |

| | | Is Reporting Required? | | |
|-----|---|--|-------------------------------|---|
| No. | Circumstance or Situation | With Sensitive Country Foreign National (FN) | With Non-Sensitive Country FN | Explanation |
| 1. | Business associate or other financial relationship. | Yes | No | Any significant financial relationships or transactions, but not including routine payments made by personnel for domestic or commercial services such as maid service or other <i>non-live-in</i> domestic help. Also does not include financial support provided to family members. |